

## **RESUME**

Anitha P

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✉: anithapenujeevi71443@gmail.com

### **OBJECTIVE**

- To be a part of a Professionally Managed Company with scope for challenging career, opportunity for learning excellence and continuous improvement coupled with growth and individual development.

### **SUMMARY**

- A customer oriented, multitasking fresher with MBA degree in Finance & HR.
- Expert in understanding the business requirement.
- Excellent in identifying the need of organization.
- Excellent in understanding and analyzing the human behavior.
- Proficient in coordinating with the people.

### **EDUCATIONAL BACKGROUND**

- MBA(Finance & Human Resource) under JNTUA University in 2020 with **78%**
- Degree(BSC Comp) from R.S.V.P University Tirupathi in 2018 with **81%**
- Finished Board of intermediate with **72%**
- Completed schooling with **8.5 Grade**

### **PROJECTS**

**Main project** : Study on cash flow statement in Bharathi Cement Corportion Pvt Ltd, Kadapa

**Description** : The aim of project is to provide information about the cash inflows and cash outflows from operating financing and investing activities of the firm. To show the impact of the operating financing and investing activities on cash resources. To identify financial needs and help in forecasting future cash flows.

### **TECHNICAL SKILLS**

Packages	:	Ms-office
Operating systems	:	Windows XP,07,10
Typing	:	Lower

### **STRENGTHS**

- Strong motivational and leadership skills.
- Exceptional presentation and interpersonal skills.
- Unmatchable communication skills in writing and verbal both.
- Ability to work in a team as well as individual.
- Punctuality and Hard working nature to achieve goals in career.

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**ACHIEVEMENTS**

- Participated in Seminars held in College level.

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**PERSONAL DETAILS**

**Name** : anitha P  
**Father' s Name** : venkata ramana P  
**Date of Birth** : mar 28<sup>th</sup> 1998  
**Sex** : Female  
**Marital Status** : married

**Nationality** : Indian  
**Languages Known** : English and Telugu  
**Permanent Address** :

D.No : 1/57,  
Bukkapuram(village), anantapur-515465.

**Place:**

**Date:**

**(anitha P)**